



NEW ZEALAND CAT REGISTRY  
In Pursuit Of Excellence  
Friendship ~ Innovation ~ Integrity

**CATZ INC**  
**ANNUAL GENERAL MEETING**

**AGENDA**

14<sup>TH</sup> NOVEMBER 2020

TO BE HELD AT:

**BIRKENHEAD HERITAGE SOCIETY**  
**44 MAHARA AVENUE**  
**BIRKENHEAD**  
**at 1:00p.m.**

MEETING OPENED:

PRESENT:

1) Apologies:

2) To consider & adopt the minutes of the previous Annual General Meeting:

3) To consider any Business Arising from the previous Annual General Meeting:

4) To receive & consider the Report of the Chairman:

5) To consider & adopt the balance sheet and accounts of Catz Inc:

6) To consider and receive the reports of each & all of the Portfolio Directors:

- i) Chairman:
- ii) 1<sup>st</sup> Vice Chair:
- iii) 2<sup>nd</sup> Vice Chair
- iv) Secretary:

7) To consider any remits submitted by any full financial members:

All remits submitted in accordance with the constitution.

8) To consider any resolutions submitted by the board of Directors or full financial members:

8.1 Constitution rules:

Constitution Rule: Various

To Now Read:

Consistent numbering system throughout the document, for example:

**CATZ Incorporated AGM 2020**

**Web Site: [www.catzinc.org](http://www.catzinc.org)**

1

1.01

1.01.01 et cetera

Rational:

Makes referencing of sections easier.

(Jean Tarrant, Sandi Mackay, Colleen Durham, Kim Dunnet-Smith, John Maclean)

Constitution Rule: Various

To Now Read:

Notices for AGM, special meetings, etc, shall be via the Catz Inc. website in the events and show calendar.

Rational:

Emails are not being read by many of our members. This makes the current method of notification by email hit and miss.

(Sandi Mackay, Kim Dunnet-Smith, John Maclean, Colleen Durham, Jean Tarrant)

Constitution Rule Number 1

NAME: The name of the society is Catz Incorporated, hereinafter referred to as 'the Society' or "Catz"

To Now Read:

1. NAME: The name of the society is Catz Incorporated, hereinafter referred to as 'Catz Inc'

Rationale:

Keeping Catz Inc. as the societies name and removing and clarifying the document.

(Jean Tarrant, John Maclean, Sandi Mackay, Colleen Durham, Kim Dunnet-Smith)

Constitution Rule Number 4.1c

A VOTING Card will be issued to each member, upon which the members' unique number shall appear, OR the Chairman may elect to request members to use their membership Cards as Voting Cards.

To Now Read:

c) voting will be done by a show of hands

Rational:

A better voting system, and many members misplace their membership cards throughout the year.

(Sandi Mackay, Jean Tarrant, John Maclean, Colleen Durham, Kim Dunnett-Smith)

Constitution Rule Number 4.1 o

The quorum for any General Meeting of Catz shall be at least 10 members. If during the meeting, the voting strength of those present falls below 10, the meeting shall be adjourned indefinitely and all business transacted prior to the adjournment shall be deemed to have been lawfully and legally transacted.

To Now Read:

The quorum for any General Meeting of Catz shall be at least 10% of eligible members. Of this number, 20% could be via phone or computer link. If during the meeting, the voting strength of those present falls below this, the meeting shall be adjourned indefinitely, and all business transacted prior to the adjournment shall be deemed to have been lawfully and legally transacted

Rational:

As membership numbers change up or down we want the minimum members required to reflect this without having to change the constitution.

(Sandi Mackay, Jean Tarrant, John Maclean, Kim Dunnett-Smith, Colleen Durham)

Constitution Rule Number 8.2

No fewer than five meetings shall be scheduled annually. The Board of Directors shall determine when to schedule meetings to best fulfill the needs and objects of Catz.

To Now Read

The Board of Directors shall determine when to schedule meetings to best fulfill the needs and objectives of Catz Inc.

Rational

The number of meetings needed should be set by the Board of Catz Inc. as and when needed, not by an arbitrary value in the constitution.

(Sandi Mackay, Kim Dunnet-Smith, John Maclean, Colleen Durham, Jean Tarrant, Fiona Maclean)

Constitution Rule Number 8.3

The dates, time, and places of all meetings of the Board of Directors shall be notified to all affiliate member clubs by the General Secretary or Assistant, as soon as practicable after they have been set by the Board of Directors. If applicable or able, a list of meetings including dates, times and places shall be published in any official publication due for release by the Society or included in the official web site of the Society.

To Now Read:

The dates, time, and places of meeting of the Board of Directors shall be displayed on the Catz Inc. website, as soon as practicable after they have been set by the Board of Directors.

Rational:

Communication is becoming hit and miss with members, as email addresses are not always updated, and the website now has an events and show calendar available.

(Sandi Mackay, Kim Dunnet-Smith, John Maclean, Colleen Durham, Jean Tarrant, Fiona Maclean)

Constitution Rule Number 8.5

The quorum for meetings of the Board of Directors shall be five members.

To Now Read:

The quorum for meetings of the Board of Directors shall be 75% or the next whole number down of the number of board members.

Rational:

Not all board positions are filled.

(Fiona Maclean, Kim Dunnet-Smith, Sandi Mackay, John Maclean, Colleen Durham, Jean Tarrant)

**CATZ Incorporated AGM 2020**

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## Constitution Rule Number 12

Judges Guild

### To Now Read:

Judges Guild:

The judge's guild will maintain its own rules that the Board of Directors has only minimum input to.

### Rational:

Judges are independent and should operate under their own rules

(Fiona Maclean, Kim Dunnet-Smith, Sandi Mackay, John Maclean, Colleen Durham, Jean Tarrant)

## Constitution Rule Number 13

Complaints and Discipline (complete section)

### To Now Read:

Complaints and Discipline:

Catz Inc shall have a clear and fair complaint process. Any conflict in interest must be advised and accepted by either both the complainant and complainee or the Board of Directors with the conflict noted on all correspondence

### Rational:

Current complaint process is not fair or usable and does not meet the foundation policies.

(Sandi Mackay, Kim Dunnet-Smith, John Maclean, Colleen Durham, Jean Tarrant)

## Constitution Rule Number 20

INTERIM EXECUTIVE MANAGEMENT AND ESTABLISHMENT PERIOD

### To Now Read:

20. Events affecting Catz Inc operation

20.1 where an event affects the AGM/special meeting, the AGM/special meeting can be delayed or cancelled

20.1.1 if the AGM is delayed the Board of Directors will set the new date and notice timing can be reduced to allow the new date

20.1.2 if the AGM is cancelled, the Board of Directors will set the new date for the following year and the status quo will remain.

20.2 where an event affects a Board of Directors meeting, the Board of Directors meeting can be delayed or cancelled.

20.2.1 if the Board of Directors meeting is delayed, the Board of Directors will set the new date and notice timing can be reduced to allow the new date

20.2.2 if the Board of Directors meeting is cancelled, the Board of Directors can set the new date or wait for the next meeting and the status quo will remain.

### Rational:

No longer relevant t but unforeseen events are, for example pandemics.

(Kim Dunnet-Smith, Sandi Mackay, John Maclean, Colleen Durham, Jean Tarrant)

9) ELECTION OF EXECUTIVE OFFICERS:

In accordance with Constitution Clause 5.15c the following nominations have been received for the positions of Executive Officers

Chairperson

**CATZ Incorporated AGM 2020**

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Jean Tarrant

I have been a member of Catz Inc since 2003 and in all that time I think I have only missed entering 2 shows.

I started showing with my beloved Siamese. Then I changed and started showing Norwegians.

I attended many meetings before becoming involved with the Board of Directors and have been on the BOD for a number of years, firstly as a Director at Large then as General Secretary, 3 years as Vice Chairman, and I have served three years as the Chairman of Catz Incorporated.

1st Vice Chairperson

No applications received.

2nd Vice Chairperson

No applications received.

General Secretary

Fiona Maclean

I became a member of Catz Inc. in 2006. Through the shows I became more involved with the running of the society. In the past I have held the position of Director-At-Large with a focus on show ribbons, and I was the membership officer. I have held the position of Interim General Secretary for two and a half years, and General Secretary for three years.

10) To consider any other business that may lawfully be brought forward

- I. Review of membership pricing
- II. Review of registration fees

Date of next meeting: